



EXECUTIVE ORDER NO. 05
Series of 2025

AN ORDER CONSTITUTING THE EXECUTIVE COMMITTEE
AND PRESCRIBING GUIDELINES ON THE
“2025 FIESTANG BALEN”
OF THE MUNICIPALITY OF CONCEPCION, TARLAC

WHEREAS, Section 18 of Republic Act No. 7160 otherwise known as the Local Government Code of 1991 provides that LGUs are authorized to establish an organization that shall be responsible for efficient and effective implementation of their development plans, programs, objectives and priorities;

WHEREAS, the Municipality of Concepcion, Tarlac celebrates its town fiesta (*Fiestang Balen*) every 25th of April of the year. It is a week-long celebration, in recognition of the town’s abundant harvest and its rich and unique culture and arts. It serves as a foundation of unity and dynamism and a demonstration of harmonious combination of the town’s diverse culture. It also serves as an opportunity for us to look back and define our collective achievements and use them as a foundation for transforming this locality into an even more progressive and productive municipality;

WHEREAS, the “*Fiestang Balen*” has been one of the major annual tourism events in the Municipality. It has annually generated a significant number of inbound tourists participating in the different fiesta activities during the height of the celebration;

WHEREAS, in order to properly plan, execute and ensure the proper observance of the aforementioned fiesta, the success of this year’s celebration, and to enable the town to effectively carry out its intention to promote the town, its people, its harvest, culture and arts, there is a need to constitute an Executive Committee to take charge of the celebration of the *Fiestang Balen* from April 14-16 to April 21-25, 2025, and to prescribe the guidelines during the said celebration;

NOW THEREFORE, I, NOEL L. VILLANUEVA, Municipal Mayor, by virtue of the powers vested in by the law, do hereby order the following, to wit:

SECTION 1. CONSTITUTION and COMPOSITION.

There is hereby constituted a “*2025 Fiestang Balen Executive Committee*” (EXECOM for brevity) to be composed of:

CHAIRPERSON

REGGIE E. BONDOC
Municipal Accountant

CO-CHAIRPERSON

ATTY. MYLA M. MATIC
Municipal Legal Officer

MEMBERS

MICHAEL BONDOC
Municipal Assessor





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GERALDINE S. CUNANAN
Municipal Budget Officer

ENGELBERTO MACALINO
Municipal Treasurer

JOY ANNE W. LORENZO
MGSO Officer

ENGR. MARCIANO P. SANTIAGO
Municipal Engineer

The EXECOM is hereby authorized to identify and create Sub-Committees that will assist in the orderly execution of the designated functions and overall success of the Fiestang Balen.

SECRETARIAT

The Designated Tourism Officer and a Representative from Accounting Office shall serve as the EXECOM's Secretariat and Administrative Support Staff who shall be responsible in the documentation of its proceedings and activities, preparation of reports and other necessary documents and other secretarial works required for the successful celebration of *2025 Fiestang Balen*.

SECTION 2. DUTIES AND FUNCTIONS

1. Formulate, plan and implement appropriate programs and activities for smooth coordination of all activities and successful observance of the celebration;
2. Oversee the over-all implementation of programs and activities of *2025 Fiestang Balen*;
3. Ensure and encourage the active participation of private sector;
4. Identify and approve official or accredited events, contests, programs and activities;
5. Find ways and means to support the successful implementation of the various programs, events and activities of the *Fiestang Balen 2025*;
6. Promote the *Fiestang Balen* locally and nationally through various social media outlets to ensure the optimal participation of visitors and tourists;
7. Perform such other acts which are necessary to carry out the mandate functions of the committee effectively and meaningfully.

SECTION 3. GUIDELINES DURING THE 2025 FIESTANG BALEN

1. The *2025 Fiestang Balen* will be a week-long celebration from April 14-16 to April 21-25, 2025.
2. Minimum public health standards shall at all times be complied and observed for the duration of week-long celebration.
3. The Concepcion Police Station shall be responsible for peace and order and traffic management. In this regard, Barangay Police/Tanod and Public Order and Safety Officers (POSO) may be tapped as traffic aides.
4. The Bureau of Fire Protection (BFP) shall be on standby for emergency quick response in cooperation with the Municipal Health Office (MHO) and Municipal Disaster Risk Reduction Office (MDRRMO).





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5. All participants of minor age in the events and activities during the week-long celebration are required to secure parent/guardian's consent and shall waive all liabilities against the LGU or its officials/employees on account of their participation thereof;
6. The LGU together with authorized uniformed personnel and other personnel of other agencies shall ensure the strict compliance to health, safety and security protocols, and the regular monitoring of the activities to be able to assess and recalibrate plans, if warranted.

SECTION 4. FUNDING/OPERATING COST.

All costs pertaining to the operation of the EXECOM and the Fiestang Balen, including the payment of honoraria, incidental and other expenses to its members and other appropriate personnel as may hereinafter be identified, shall be taken from the available funds of the Municipal Government subject to the usual accounting and auditing rules and regulations.

SECTION 5. REPEALING CLAUSE

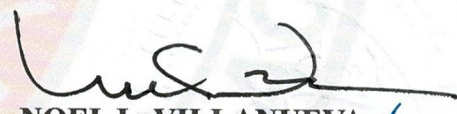
All orders, issuances, rules and regulations or parts thereof, which are inconsistent herewith are hereby repealed, amended or modified accordingly.

SECTION 6. EFFECTIVITY

This Executive Order shall take effect immediately.

Let copies hereof be furnished all offices and personnel concerned, for their information and reference.

Done this 21st day of January 2025 at Concepcion, Tarlac, Philippines.


NOEL L. VILLANUEVA
Municipal Mayor

