



EXECUTIVE ORDER NO. 10
Series of 2025

**CREATION OF A TECHNICAL WORKING GROUP (TWG)
FOR THE PRE-VALIDATION OF BENEFICIARIES OR
PROponents OF AGRICULTURAL GRANTS,
SUBSIDIES, LOANS, AND MACHINERY FROM THE
DEPARTMENT OF AGRICULTURE, AND DEFINING ITS
COMPOSITION AND FUNCTIONS**

WHEREAS, the Department of Agriculture (DA) implements various programs and interventions to support individual farmers, farmer cooperatives, associations, and other legitimate agricultural organizations through grants, subsidies, loans, and the provision of farm machinery and equipment;

WHEREAS, the DA conducts its own validation process to assess the eligibility and compliance of proponents and beneficiaries;

WHEREAS, the Municipal Government of Concepcion, Tarlac recognizes the necessity of a pre-validation process to ensure that only qualified and legitimate beneficiaries undergo final validation by the DA, thereby preventing the rejection of unqualified applicants and mitigating the risk of fraudulent claims;

WHEREAS, the conduct of pre-validation is not intended to add bureaucratic procedures or impose additional documentary requirements on potential beneficiaries but rather to streamline the endorsement process and ensure that resources from the DA are allocated efficiently and equitably;

NOW, THEREFORE, I, NOEL L. VILLANUEVA, Municipal Mayor of Concepcion, Tarlac, by virtue of the powers vested in me by law, do hereby order the creation of a Technical Working Group (TWG) for Pre-Validation and prescribe its functions as follows:

SECTION 1. COMPOSITION OF THE TECHNICAL WORKING GROUP FOR PRE-VALIDATION.

The **Technical Working Group (TWG) for Pre-Validation** shall be composed of the following members, whose assignments may vary depending on the geographical location of the requestee and the specific agricultural program being requested:

NAME	BARANGAY	DESIGNATION
1. LINDO, JUANITO M. JR.	ALL BARANGAYS	
2. CARREON, JOSE C.	SAN AGUSTIN, STA. ROSA & TINANG	
3. GALANG, RANDY F.	CULATINGAN, PANALICSICAN, SAN FRANCISCO & STO. ROSARIO	SEED INSPECTOR AND CROP PROTECTIONIST

*Uyaran
Feb 26 / Pangasinan 10:30 am
05-13-2025*

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4. DAVID, FRANCIS B.	CASTILLO, MAGAO & PANDO	
5. DEONOSO, LARRY S.	LILIBANGAN, STA. MARIA & TELABANCA	ARTIFICIAL INSIMINATION AND LIVESTOCK INSPECTOR
6. DUNGCA, ARLENE P.	ALFONSO, SAN NICOLAS BALAS & SAN VICENTE	TECHNO DEMO COORDINATOR
7. KHOKHAR, DANISH AWATIF	MABILOG, PARANG & STA. CRUZ	PRICE MONITORING AGENT
8. MARIANO, ERICA A	CAFÉ, MINANE & STO. CRISTO	CORN COORDINATOR
9. PAGDANGANAN, ARGIE M	CORAZON DE JESUS, PITABUNAN & TALIMUNDOC SAN MIGUEL	ORGANIC AGRICULTURE
10. PALENCIA, JOHN RALPH	CALULUAN, GREEN VILLAGE, PARULUNG & SANTIAGO	SEED INSPECTOR
11. PANLAQUI, LYKA MAE V.	SAN JOSE (POB), SAN JUAN & STO. NIÑO	SOIL
12. PEREZ, EVELYN M.	CALIUS GUECO, SAN MARTIN & STA. RITA	HIGH VALUE CROPS
13. PILI, ALLEN CHESTER C.	SAN ANTONIO, SAN BARTOLOME & SAN ISIDRO	
14. SANTOS, JOSEPH P.	BALUTU, STA. MONICA & TALIMUNDOC MARIMLA	
15. VILLANUEVA, JHAYMEE JOYCE V.	DUNGAN, DUTUNG A MATAS & MALUPA	RCM AND FISHERIES
16. ARCIGA, ROLAND	ALL BARANGAYS	
17. MATIAS, CATHERINE	COOPERATIVE DEVELOPMENT SPECIALIST I	FOR COOPERATIVE

SECTION 2. MANDATE AND FUNCTIONS OF THE TECHNICAL WORKING GROUP FOR PRE-VALIDATION.

The TWG for Pre-Validation shall undertake the following functions based on their designation:

- A. **Cooperative Development Officer/Specialist** – Responsible for verifying the compliance and legitimacy of the proponent if it is a cooperative, ensuring that it meets the regulatory requirements set by the Cooperative Development Authority (CDA) and other concerned agencies.
- B. **Barangay Agricultural Technician** – Conduct field validation and site assessment at the assigned area based on the geographical location of the proponent.
- C. **Program-Specific Agricultural Technician** – Assess technical feasibility and program alignment at the designated area depending on the nature of the requested intervention (e.g., rice program, corn program, high-value crops program, or other specialized agricultural programs).





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The TWG for Pre-Validation shall also undertake the following mandates:

1. **Conduct field validation and verification** of individual farmers, farmer cooperatives, associations, and other agricultural organizations seeking endorsement for DA programs.
2. **Assess the legitimacy and eligibility** of proponents based on existing DA guidelines, cooperative regulations, and relevant government policies.
3. **Ensure compliance with documentary and technical requirements** to minimize the risk of disqualification during the DA's final validation process.
4. **Prepare and submit a Pre-Validation Report** signed by all TWG for Pre-Validation members, which will serve as the basis for the issuance of an endorsement by the Municipal Agriculturist.

SECTION 3. ENDORSEMENT PROCESS.

No endorsement shall be issued by the Municipal Agriculturist unless a signed **Pre-Validation Report** from the TWG for Pre-Validation is duly submitted, affirming the proponent's compliance with the required qualifications and eligibility criteria.

SECTION 4. REPEALING CLAUSE.

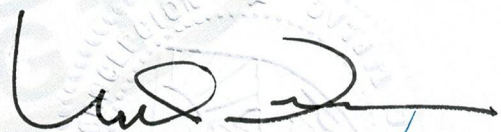
All other orders, issuances and memoranda inconsistent herewith are deemed hereby repealed or modified accordingly.

SECTION 5. EFFECTIVITY.

This Executive Order shall take effect immediately.

Let copies hereof be furnished all offices and personnel concerned, for their information and reference.

DONE this 25th day of March 2025 at Concepcion, Tarlac, Philippines.


NOEL. L. VILLANUEVA
Municipal Mayor

