



EXECUTIVE ORDER NO. 29
Series of 2025

**REORGANIZATION OF THE WATER, SANITATION AND HYGIENE
(WaSH) COUNCIL OF THE MUNICIPALITY OF CONCEPCION,
TARLAC AND THE WaSH TECHNICAL WORKING GROUP,
WITH DESIGNATION OF CORE FUNCTIONS,
DUTIES AND RESPONSIBILITIES**

WHEREAS, the General Welfare Clause of the Local Government Code states “Every local government unit shall exercise the powers expressly granted, those necessarily implied there from, as well as powers necessary, appropriate, or incidental for its efficient and effective governance, and those which are essential to the promotion of the general welfare”;

WHEREAS, Section 17 of the Local Government Code states that Local Government Units (LGUs) shall endeavor to be self-reliant and shall continue exercising the powers and discharging the duties and functions currently vested upon them;

WHEREAS, LGUs are mandated to provide water supply related essential services and facilities, to wit: by the Barangay in Section 17 (b) (1) (v) - Maintenance of Barangay roads and bridges and water supply systems; by the Municipality in Section 17 (b) (2) (i) - Extension and on-site research services and facilities related to... water and soil resource utilization and conservation Projects and (b) (2) (viii) - Infrastructure facilities intended primarily to service the needs of the residents of the municipality and which are funded out of municipal funds including, but not limited to... communal irrigation, small water impounding projects and other similar projects; fish ports; artesian wells, spring development, rainwater collectors and water supply systems; seawalls, dikes, drainage and sewerage, and flood control; traffic signals and road signs; and similar facilities;

WHEREAS, one of the sustainable development goals adopted globally is to “ensure water and sanitation for all”. This is geared towards clean water and sanitation, sustainable management of water resources and access to safe water and sanitation which are essential for unlocking economic growth and productivity, and provide significant leverage for existing investments in health and education;

WHEREAS, safe and affordable drinking water for all requires that LGUs invest in adequate infrastructure, provide sanitation facilities, and encourage hygiene. Protecting and restoring water-related ecosystems is essential;

WHEREAS, LGUs are called upon to establish harmonized local governance structures and mechanisms for integrated safe water, sanitation and hygiene (iWASH) to ensure development which must balance social, economic and environmental sustainability;

WHEREAS, the Department of the Interior and Local Government (DILG) enjoined all LGUs to prioritize and include water supply and sanitation (WSS) projects in their devolution transition plans (DTPs) in the implementation of the Supreme Court ruling on Mandanas-Garcia;

WHEREAS, to ensure the sustainability of the water supply systems in the communities and for them to be able to use water that is up-to-standard, reliable, sufficient, affordable, and as much as



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possible, would not run out, there is a need for the creation of policy making bodies to formulate the policies, programs and actions in relation thereto;

WHEREAS, the Municipality of Concepcion, Tarlac, pursuant to Executive Order No. 18, Series of 2023, created its WATER, SANITATION AND HYGIENE (WaSH) COUNCIL which serves as the local oversight and policy making body to formulate and pass local policies to support the promotion, advocacy, implementation and sustainability of WaSH plans, projects, programs in the municipality, and identifies areas for development and recommendations to enhance access to and provision of safe water, sanitation and hygiene services to target communities, especially among women and girls;

WHEREAS, there is a need to strengthen the membership of the WaSH Council and the WaSH Technical Working Group to ensure the efficient formulation of policies and implementation of plans, programs and actions for the provision of safe water, sanitation and hygiene services to the people of Concepcion, Tarlac;

NOW THEREFORE, I, NOEL L. VILLANUEVA, Municipal Mayor of Concepcion, Tarlac, by virtue of the powers vested in me by the law, do hereby order the reorganization of the WaSH Council and WaSH Technical Working Group, with designation of their functions, duties and responsibilities, to wit:

SECTION 1. RE-ORGANIZATION OF THE COMPOSITION OF THE WaSH COUNCIL

The WaSH Council of the Municipality of Concepcion, Tarlac shall be composed of the following individuals:

- CHAIRPERSON** : **HON. NOEL L. VILLANUEVA**
Municipal Mayor
- VICE CHAIRPERSON:** **HON. MARVIN P. MACALINO**
Chairperson-SB Committee on Health and Sanitation
- MEMBERS** :
- HON. ERWIN JAMES S. VILLANUEVA**
Chairperson-SB Committee on Appropriation, Ways and Means
 - HON. JAYSON E. LAGMAN**
Chairperson-SB Committee on Agriculture and Land Use
 - DR. BENJAMIN Q. BENGCO III**
Municipal Health Officer
 - DRA. GLADYS LOURDES BENGCO**
RHU I
 - DRA. KRISTINE JOY RIVERA**
RHU II
 - DRA. DOLORES CUNANAN**
RHU III
 - DR. ORGIE FELICIANO**
RHU IV
 - GREGORIO ARCEO**
Municipal Sanitation Inspector III
 - MA. SOCORRO PADLAN**
MPDO Coordinator





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- : **ENGR. MARCIANO SANTIAGO**
Municipal Engineer
- : **JOY ANNE W. LORENZO**
Head, MGSO
- : **RENATO M. LINDO**
Office of the Mayor
- : **JESSA MAE S. CENTENO**
Head, MSWDO
- : **SONOFRAY DANTES**
Head, MENRO
- : **MICAH NIEVES G. LACSAMANA**
MDRRMO
- : **MICHAEL E. BONDOC**
Municipal Assessor
- : **JUANITO M. LINDO, JR.**
Municipal Agriculturist
- : **DR. ROLAND ARCIGA**
Municipal Veterinarian
- : **ROWENA ANGELES**
MLGOO
- : **ROLANDO T. ESTACIO**
Gen Manager, Concepcion Water District
- : **DR. ROSALINDA C. BARTOLOME**
PSDS, Concepcion South District
- : **DR. ELSA F. AGUILAR**
PSDS, Concepcion East District
- : **DR. CECILIA S. GUZMAN**
PSDS, Concepcion North District
- : **DR. NICOLASA S. CAMAYA**
PSDS, Concepcion West District
- : **LOIDA CABILANGAN**
Community Volunteers Brgy. Healthworkers
Concepcion Tarlac Association, Inc./CSO
- : **ROSITA C. POLICARPIO**
Public Assistance for Rescue, Disaster and Support
Services Foundation International Inc./CSO
- : **ALFIE F. AYSON**
Representative of duly-registered Water Refilling Stations
in Concepcion, Tarlac

SECTION 2. CORE FUNCTIONS OF THE WaSH COUNCIL

1. Policy Making:

- Serve as local oversight and policy-making body on the integrated safe water, sanitation and hygiene (WaSH).

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- Formulate and implement the Municipal Water Supply and Sanitation Plan where WaSH targets and investments are included in the Annual Investment Plan (AIP), Comprehensive Development Plan (CDP), and Comprehensive Land Use Development Plan (CLUP).
 - Formulate and pass local policies to support the promotion, advocacy, implementation and sustainability of WaSH plans, programs and actions in the municipality.
- 2. Project Management:**
- Be responsible for the full lifecycle of a WaSH project, from the initial planning and design to its execution and ongoing maintenance.
 - Adopt an integrated WaSH approach to ensure a complete package of interventions consisting of social preparation and community organizing, construction of water supply and sanitation facilities and behavioral change campaigns. All these interventions are implemented in an integrated manner.
 - Implement WaSH interventions consistently to reduce both the risk of disease and transmission in outbreak contexts and disease outbreaks;
- 3. Social Mobilization:**
Engage and empower the community, fostering local participation, ownership, and responsibility for WaSH facilities.
- 4. Health and Hygiene Promotion:**
- Conduct awareness programs, educating community members on hygiene practices, and overseeing the proper use of WaSH facilities.
 - Identify areas for development and recommendations to enhance access and provision of safe water, sanitation and hygiene service for target communities, especially among women and girls.
- 5. Technical Management:**
Oversee the operation and maintenance of WaSH infrastructure, ensuring it functions correctly and is repaired when needed.
- 6. Financial Management:**
Be responsible for managing funds, collecting fees, and ensuring the financial health and sustainability of the WaSH project.
- 7. Monitoring and Evaluation:**
- Monitor progress, ensures services comply with standards, and conducts evaluations to measure effectiveness and identify areas for improvement.
 - Ensure that the performance of the water district /water service provider is regularly evaluated in terms of providing quality, adequate, affordable, and continuous safe water, sanitation and hygiene services.
- 8. Coordination and Advocacy:**
Act as a liaison between the community and service providers (like NGOs and government bodies), advocate for policies, and ensure that the community's needs are heard in policy discussions.
- 9. Ensuring Standards and Sustainability:**
- Ensure that WaSH services are not only provided but also meet quality standards and are sustainable in the long term.
 - Eradicate the consequences of potential environmental impacts from WaSH programming and implementing WaSH activities and the continued usage and maintenance of WaSH infrastructure which can lead to negative environmental impacts such as loss of biodiversity, land and soil degradation and air emissions.
- 10. Community Engagement:**





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- Facilitate dialogue between the community and stakeholders to ensure that WaSH services are appropriate, acceptable, and meet the specific needs of users, including vulnerable groups.
- Ensure that gender equality and women empowerment, climate change adoption, disaster risk reduction, public private partnership are integrated with WaSH policies, plans, programs and actions.
- Ensure integrity of local citizens to safe water, sanitation and hygiene to establish mechanisms for local participation, feed-backing, monitoring, and reporting on WaSH issues and concerns

SECTION 3. WaSH TECHNICAL WORKING GROUP

The WaSH Technical Working Group (WaSH-TWG) is composed of the following individuals;

Head	:	MA. SOCORRO PADLAN MPDO Coordinator
Members:	:	DR. BENJAMIN Q. BENGCO, III MHO
	:	ENGR. MARCIANO SANTIAGO MEO
	:	JESSA MAE S. CENTENO MWSDO
	:	MICAH NIEVES G. LACSAMANA MDRRMO
	:	ROLANDO T. ESTACIO General Manager, Concepcion Water District

SECTION 4. DUTIES AND RESPONSIBILITIES OF THE WaSH -TWG

1. Supervise, monitor, and report to the WaSH Council the progress in the implementation of plans, programs, and actions on WaSH.
2. Implement, monitor, and report to WaSH Council the achievement of safe water sanitation and hygiene set in the LGU WaSH Sector Plan as needed, i.e. increased WaSH coverage, decrease in reported cases of water-borne diseases, attainment of Zero Open defecation in barangays, among others.
3. Work in close coordination with the Regional WATSAN Hub for the provision of capacity development assistance on LGU plans, programs and actions on WaSH.
4. Assist the bottled water establishments to set up systems, procedures and laws that would sustain operations and maintenance of the WaSH facilities and make available mechanisms for community consultation, reporting and feed backing.
5. Regularly monitor and assess the performance of bottled water establishments to ensure the delivery of adequate, affordable, quality and continuous services on safe water sanitation and hygiene.
6. Such other tasks that may be assigned by the WaSH Council as warranted.

SECTION 5. SECRETARIAT.

Head: **ENGR. BRYAN JULIUS S. LACSAMANA**
MPDO





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Members: **One administrative staff from MSWD**
 One administrative staff from MENRO

Responsible for providing administrative and technical support on the Formulation of Municipal Water Supply and Sanitation Plan (MWSSP) and preparing reports and providing such other assistance as maybe required by the Council and TWG in the discharge of its functions.

SECTION 6. MEETINGS.

The WaSH Council shall meet at least every quarter or as warranted.

SECTION 7. FUNDING.

The Municipal Government of Concepcion, Tarlac shall allocate funds for the implementation of the WaSH plans, programs and actions in accordance with mandated accounting policies and procedures.

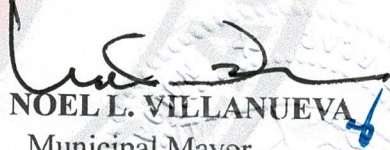
SECTION 8. REPEALING CLAUSE.

All prior issuances which are inconsistent herewith are deemed superseded by this Order or amended accordingly.

SECTION 9. EFFECTIVITY.

This Executive Order shall take effect immediately.

Signed this 3rd day of September 2025 at Concepcion, Tarlac.


HON. NOEL L. VILLANUEVA
Municipal Mayor