



Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 38
Series of 2025

**REORGANIZATION OF THE LOCAL SCHOOL BOARD OF THE
MUNICIPALITY OF CONCEPCION, TARLAC**

WHEREAS, Sec. 98 of the Local Government Code of 1991 and Article 184 of the Implementing Rules and Regulations of the same Code mandate the creation of a Local School Board in every province, city or municipality;

WHEREAS, the Local School Board shall act as Advisory of the Local Chief Executive and the Sanggunian in matters of education and related concerns;

WHEREAS, due to the election of new local government officials for the term 2025-2028, and designation of new personnel within the agencies concerned, there is a need to reorganize the Local School Board of the Municipality of Concepcion, Tarlac (Municipal Local School Board) which resulted to the identification of a new set of representatives to constitute it;

NOW THEREFORE, I, NOEL L. VILLANUEVA, Municipal Mayor, by virtue of the power vested in me by the law, do hereby reorganize the Local School Board of the Municipality of Concepcion, Tarlac (Municipal Local School Board), to wit:

SECTION 1: COMPOSITION

The Municipal Local School Board shall be composed of the following individuals:

CHAIRPERSON:

HON. NOEL L. VILLANUEVA Municipal Mayor

CO-CHAIRPERSON:

DR. NICOLASA S. CAMAYA DepEd-District Supervisor of Schools

MEMBERS:

| | |
|---------------------------------------|---|
| HON. ERWIN JAMES S. VILLANUEVA | Chairperson of the Committee on Education-SB |
| HON. CYGEL S. LUSUNG | President-PambayangPederasyon ng mga SK |
| MR. ENGELBERTO MACALINO | Municipal Treasurer |
| MR. ROMY DEL PRADO | Municipal GPTA President |
| MR. LIBERATO ORSENO JR. | Representative-Teachers' Organization of Concepcion |
| MS. OFELIA H. DE GUZMAN | Representative-Non Academic Personnel of Public Schools of Concepcion |
| MS. LEILANI G. MATAGA | Representative- Alternative Learning School |
| MS. EMILY CUNANAN | Representative- SPED |
| MR. FREDERICK L. MALIG | Concepcion Triskelion Alumni Organization (CONTAO) CSO Representative |
| MR. JAMALON S. UNDAYA | Scouts Royale Brotherhood International Service Fraternity and Sorority Incorporated (SRB-ISFSI) CSO Representative |
| MS. LOIDA A. CABILANGAN | Community Volunteers Brgy. Health Worker Concepcion, Tarlac Assn. Inc. – CSO Representative |
| ROSELLER A. MERCADO | Young Farmers Agriculture Cooperative CSO Representative |

SECRETARY:

MR. RENATO M. LINDO Senior Administrative Officer
Office of the Mayor





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SECTION 2. FUNCTIONS

The Municipal Local School Board shall have the following functions:

1. Determine in accordance with the criteria set by the Department of Education, the Annual Supplemental Budgetary needs for the maintenance and operation of public schools within the municipality and the supplementary local cost of meeting such as needs, which shall be reflected in the form of annual school board budget corresponding to the share of the proceeds of the special level on real property constituting the Special Education Fund (SEF) such other sources of revenues as the LGC and other laws or ordinances may provide.
2. Authorize the Municipal Treasurer to disburse funds from the SEF pursuant to the budget prepared in accordance with applicable local rules and regulations.
3. Serve as advisory committee to the Sanggunian concerned on educational matters such as, but not limited to, the necessity for and the uses the need of local appropriations for educational purposes.
4. Recommend changes in the name of public schools within the territorial jurisdiction of the LGU for enactment by the Sanggunian concern.

The performance of the above-mentioned functions shall not be delegated.

SECTION 3. MEETING AND QUORUM; BUDGET

The Municipal Local School Board shall meet at least once a month or as often as necessary. Quorum and Budget as mandated under Section 100 of the Local Government Code of 1991 shall strictly be complied with.


SECTION 4. COMPENSATION AND REMUNERATION

The Chairperson, Co-Chairperson and Members of the Municipal Local School Board shall perform their duties as such without compensation or remuneration, except those who are not government officials or employees who shall be entitled to necessary travelling expenses and allowances chargeable against the funds of the Municipal Local School Board concerned, subject to existing accounting and auditing rules and regulations.

SECTION 5. EFFECTIVITY

This Executive Order shall take effect immediately unless revoked or amended.

Done this 17th day of October 2025 at Concepcion, Tarlac.


NOEL L. VILLANUEVA
Municipal Mayor

