



Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 49
SERIES OF 2025

**REORGANIZATION OF THE ANTI-DRUG
ABUSE COUNCIL, AND ITS SECRETARIAT,
OF THE MUNICIPALITY OF CONCEPCION,
TARLAC (MADAC), AND DESIGNATION OF
ITS FOCAL PERSON**

WHEREAS, Section 16 of Republic Act 7160 provides that Local Government Units shall pursue undertaking to improve public morals and maintain public order;

WHEREAS, DILG-DDB Joint Memorandum Circular No. 2018-01, dated May 21, 2018 reiterates the strengthening/revitalizing of Municipal Anti-Drug Abuse Councils (MADAC) in all levels of local governments in support to the continuing campaign of the government in the fight against illegal drugs and the functionality and effectiveness of Local Anti-Drug Abuse Councils;

WHEREAS, the said Circular aims to achieve an integrated approach to eliminate the proliferation and use of illegal drugs in order to promote peace and order and to have meaningful social and economic development in the country;

WHEREAS, the Municipal Government of Concepcion, Tarlac issued Executive Order No. 12, Series of 2022 for the reorganization of the Anti-Drug Abuse Council of the Municipality of Concepcion, Tarlac (MADAC), and Designation of its Secretariat/Focal Person, and Executive Order No. 26, Series of 2024 designating Renato M. Lindo as the Focal Person of the Anti-Drug Abuse Council and Peace and Order Council of the Municipality of Concepcion, Tarlac;

WHEREAS, there is a need to reorganize the Municipal Anti-Drug Abuse Council (MADAC) of the Municipality of Concepcion, Tarlac because some of the members are no longer incumbent or designated or associated with the Municipal Government of Concepcion;

NOW, THEREFORE, I, NOEL L. VILLANUEVA, Municipal Mayor, by virtue of the powers vested in me by law, do hereby reorganize the MUNICIPAL ANTI-DRUG ABUSE COUNCIL (MADAC) of the Municipality of Concepcion, Tarlac, and its Secretariat, to wit:

SECTION 1. COMPOSITION

The Municipal Anti-Drug Abuse Council (MADAC) of Concepcion shall be composed of:

CHAIRPERSON

HON. NOEL L. VILLANUEVA

Municipal Mayor

VICE CHAIRPERSON

PLT.COL. PHILIP F. ANTANG

Chief of Police, Concepcion MPS

MEMBERS

HON. RAMON G. MANUCDUC, JR.

Vice President, Liga ng Mga Barangay/
SB Chairperson of the Committee on Peace
and Order, Public Safety and Security





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HON. CYGEL S. LUSUNG

President, Pambayang Pederasyon ng mga
SK/SB Chairperson of the Committee on
Youth and Sports Development

HON. JOSE CARLO M. AVENA

SB Chairperson of the Committee on Urban
Poor and Human Settlements

ROWENA S. ANGELES

MLGOO

BIENVENIDO ESTRADA

Municipal Administrator

ATTY. MYLA M. MATIC

Municipal Legal Officer

MARIA SOCORRO S. PADLAN

MPD Coordinator

DR. BENJAMIN Q. BENGCO, III

Municipal Health Officer

FRANCES SHARINA CORTEZ

Senior Admin Asst. I-Office of the Mayor

JESSA MAE S. CENTENO

MSWDO

JUDGE PERCIVAL T. ATINAJA

Presiding Judge, RTC Branch 113,
Concepcion, Tarlac

DR. AMPARO M. MUÑOZ

Principal-Benigno Aquino Natl. High
School/DepEd Representative

IA V JIGGER B. JUNILLER

Provincial Director, Tarlac – PDEA

REV. FR. O'NEAL M. SANCHEZ

Rector, Santuario De La

JENNIFER G. VALENCIA

Inmaculada Concepcion/Religious Sector

BERNABE S. MAURICIO

Municipal Probation and Parole Officer

BERNITO DE GUZMAN

Police Hotline Movement Inc./CSO

ANTONIO V. DE LEON

Action Force Multiplier Protection Inc./CSO

ROSITA C. POLICARPIO

Dragon Squad Task Force Inc./CSO

Public Assistance for Rescue, Disaster

And Support Services Foundation

International Inc. (PARDSS FII)/CSO

SECTION 2. FUNCTIONS OF MADAC

The Municipal Anti-Drug Abuse Council shall be responsible for the following functions:

- a. On the part of the CADAC / MADAC Chairman, attest the certification declaring the “drug-cleared” status of an affected barangay, certified by the Local Chief of Police and validated by the PDEA Regional Director;
- b. Monitor the Barangay Anti-Drug Abuse Council (BADAC) and BADAC Auxiliary Team’s (BAT) names, address and other significant details, copy furnished the DILG Field Office;
(1) Enjoin all Barangays to submit within ten (10) days from its creation the names, addresses, and other significant details of all members of BADAC and its BADAC Auxiliary Team (BAT);
- c. Receive the consolidated information report from BADAC Chair;
- d. Review the consolidated reports of cluster leaders for final consolidation and submission to PDEA;
- e. Maintain list of endorsement or referral of Barangay Duty Officer as to who are drug dependents for screening using the Alcohol, Smoking and Substance Involvement Screening Test (ASSIST);
- f. Establish one-stop-shop facilities where assessment, interview, counselling, referral, and/or processing of applications for petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation and other allied processes may be undertaken;
- g. Designate a focal person who shall ensure the compliance and enforcement of DDB Regulations on Voluntary Surrender of Drug Users and Dependents” and shall coordinate with the appropriate service provider to assure compliance with the prescribed intervention;





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- h. Ensure that PWUDs who surrendered shall undergo screening in order to determine the level of risk and /or comorbidities and refer them to the appropriate intervention;
- i. Designate certain personnel as the authorized representatives of the DDB who shall cause the processing and filing of petitions for confinement of drug dependents and PWUD who surrendered for treatment and rehabilitation before the Regional Trial Courts pursuant to Sections 54 and 61 of RA 9165;
- j. Organize the CADAC/MADAC Drug Reformation Committee and adopt the Program of Instructions for Drug Reformation Program;
- k. Provide for the Community-Based Rehabilitation Program;
 - (1) Lead in the formulation of the plan of action for community-based treatment and support services on the promotion and prevention of drug abuse in communities in coordination with other members of the network of LGU;
 - (2) Monitor all IEC materials on the campaign, "Sa DROGA Talo Ka, ACHIEVE ang PAGBABAGO!" to be adapted by primary care facilities in advocating for the promotion and prevention of drug abuse in communities, as approved by DOH Health Promotion and Communication Service with DOH DDAPTP and concurred in by DDB;
 - (3) Submit the reports of Data on Community-Based Treatment and Rehabilitation and Data on Drug _ Treatment, Rehabilitation, and Aftercare of Drug Dependents thru the Anti-Drug Abuse Council Reporting System (ADAC-RS) as integrated in the Integrated Drug Monitoring and Reporting Information System (IDMRIS) of DDB;
 - (a) The ADAC-RS focal persons shall:
 - (i) Encode the necessary information on PWUD who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;
 - (ii) Ensure the monthly submission of reports;
 - (iii) Ensure the accuracy and confidentiality of data;
 - (iv) Ensure that data of all PWUD who surrendered to authorities should be encoded in the system;
 - (v) In case there is no person who surrendered for the month, report the same to the DDB through e-mail;
 - (vi) Report problems encountered in the ADACRS by filling out the Issue Report Form.
- l. Conduct advocacy and/or preventive education seminars, giving emphasis to the role of parents and children in the anti-drug campaign, ill-effects of drugs, and consequences of drug abuse. This includes the conduct of lectures on the proper procedures on rehabilitation of drug dependents and PWUD who surrendered pursuant to RA 9165 and pertinent DDB Regulations counseling program for families with drug dependents and PWUD who surrendered to cope up with the trauma.
- m. Designate a CADAC/MADAC 'Secretariat, who will collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures;
 - (1) The CADAC/MADAC Secretariat shall submit all quarterly reports to the PADAC not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Office.

For the Period Deadline of Submission
1st Quarter - Not later than the 10th day of April

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2 nd Quarter	-	Not later than the 10 th day of July
3 rd Quarter	-	Not later than the 10 th day of October
4 th Quarter	-	Not later than the 10 th day of January of the ensuing year

SECTION 3. MUNICIPAL ANTI-DRUG ABUSE COUNCIL (MADAC) SECRETARIAT

The MADAC Secretariat shall be composed of:

HEAD

ROWENA S. ANGELES

MLGOO

MEMBERS

ALLEN L. MALLARI

MLGOO Administrative Staff

SECTION 4. DUTIES AND RESPONSIBILITIES OF THE MADAC SECRETARIAT

- Collate all reports and maintain periodic statistics on barangay drug-clearing operations for evaluation/analysis and continuing enhancement of process and procedures;
- Submit all quarterly reports to the PADAC not later than the 10th day of the ensuing quarter, copy furnished the local Peace and Order Council and DILG Field Office;
- Facilitate the submission of the required documents on Anti-Drug Abuse Council Performance Audit;
- Assist the Chairperson and Vice Chairperson in the conduct of MADAC meetings;
- Provide technical and administrative assistance to the MADAC;
- Propose PPSAs contributing to the furtherance of peace and order and public safety situation at the provincial level, consistent to national thrusts;
- Recommend MADAC agenda, and prepare resolutions, minutes of the meeting, and other documents; and
- Perform such other tasks as may be directed by law, the MADAC Chairperson, the Council or any higher authorities.

SECTION 5. FOCAL PERSON OF THE MUNICIPAL ANTI-DRUG ABUSE COUNCIL

The MADAC Focal Person shall be:

RENATO M. LINDO

Private Secretary III

SECTION 6. DUTIES AND RESPONSIBILITIES OF THE MADAC FOCAL PERSON

The ADAC focal persons shall:

- Encode the necessary information on PWUD who surrendered in accordance with the Community-Based Treatment and Rehabilitation Monitoring Form;
- Ensure the monthly submission of reports;
- Ensure the accuracy and confidentiality of data;
- Ensure that data of all PWUD who surrendered to authorities should be encoded in the system;
- In case there is no person who surrendered for the month, report the same to the DDB through e-mail;
- Report problems encountered in the ADACRS by filling out the Issue Report Form.





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SECTION 7. MEETINGS

The MADAC shall meet once every quarter or as often as necessary.

SECTION 8. COMPENSATION AND REMUNERATION

All government officials and/or employees comprising the Municipal Anti-Drug Abuse Council (MADAC) and its Secretariat, shall, in addition to their regular duties, perform their duties directed as such in this Order without compensation or remuneration. Those who are not government officials or employees are entitled to necessary travelling expenses and allowances chargeable against the funds of the Municipal Anti-Drug Abuse Council, if available, and subject to existing accounting and auditing rules and regulations.

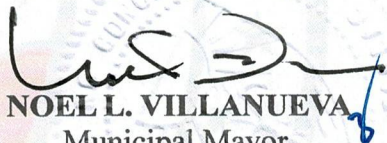
SECTION 9. REPEALING CLAUSE

All orders, issuances or memoranda or any part thereof which are inconsistent herewith are hereby repealed or modified accordingly.

SECTION 10. EFFECTIVITY

This Executive Order shall take effect immediately.

Done this 20th day of November 2025 at Concepcion, Tarlac.


NOEL L. VILLANUEVA
Municipal Mayor

