



Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

BAGONG PILIPINAS

EXECUTIVE ORDER NO. 51
Series of 2025

**REORGANIZATION OF THE LOCAL NUTRITION
COMMITTEE OF THE MUNICIPALITY OF CONCEPCION
TARLAC (CONCEPCION MUNICIPAL NUTRITION
COMMITTEE)**

WHEREAS, Presidential Decree No.491 (June 25,1974), or the "Nutrition Act of the Philippines", created the National Nutrition Council (NNC) under the Office of the President as the policy making and coordinating body for nutrition;

WHEREAS, the National Nutrition Council (NNC), as the highest policy making and coordinating body on nutrition leads in developing and maintaining a system for monitoring functional local nutrition committees and oversees the implementation of the hunger mitigation program, formulates national food and nutrition policies and strategies, and coordinates planning, monitoring, and evaluation of the national nutrition program;

WHEREAS, it is critical that Local Government Units (LGUs) have functional local nutrition committees to manage the nutrition program efficiently and effectively;

WHEREAS, the Local Nutrition Committee (LNC) is composed of representatives from different local departments such as health, agriculture, social welfare and development, development planning and budgeting as well as national government agencies such as DepEd and nongovernment organizations (NGOs) operating in the area.

WHEREAS, the LNC is the mechanism for planning, implementing, monitoring, evaluating, and coordinating the Local Nutrition Action Plan (LNAP) at the local level;

WHEREAS, there is a need to reorganize the Local Nutrition Committee of the Municipality of Concepcion, Tarlac in order to effectively address all concerns relating to nutrition in accordance with promulgated policies and guidelines;

NOW, THEREFORE, I, NOEL L. VILLANUEVA, Mayor of the Municipality of Concepcion, Tarlac, by virtue of the powers vested in me by law, do hereby reconstitute the Local Nutrition Committee of the Municipality of Concepcion, Tarlac, or otherwise known as the Concepcion Municipal Nutrition Committee, to wit:

SECTION 1. COMPOSITION.

Chairperson:	HON. NOEL L. VILLANUEVA Municipal Mayor
Vice-Chairperson:	DR. BENJAMIN Q. BENGCO III Municipal Health Officer
Members:	REGGIE E. BONDOC Municipal Accountant





Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

BAGONG PILIPINAS

HON. MARVIN P. MACALINO

SB Member/Chairperson of the Committee on Health

HON. RAMON G. MANUCDUC, JR.

Vice President, Liga ng Mga Barangay/SB Ex-Officio Member

MA. LORELIE A. GUTIERREZ

DepEd Division Office / Nutrition Support Coordinator

JESSA MAE S. CENTENO

Municipal Social Welfare and Development Officer

GERALDINE S. CUNANAN

Municipal Budget Officer

ROWENA ANGELES

MLGOO/DILG

JUANITO M. LINDO, JR.

Municipal Agriculturist

MA. SOCORRO PADLAN

Municipal Planning and Development Officer

ENGELBERTO MACALINO

Municipal Treasurer

VALENTINO NUQUE

Barangay Nutrition Scholar Federation President

**Municipal Nutrition
Action Officer:**

DR. BENJAMIN Q. BENGCO III

Municipal Health Officer

**Municipal Nutrition
Program Coordinator:**

MAR A. PANLILIO

Public Health Nurse

**SECTION 2. FUNCTIONS OF THE CONCEPCION MUNICIPAL NUTRITION
COMMITTEE.**

- 2.1 Prepare a nutrition action plan commentary to and integrated with other plans of the LGU and higher-level plans.
- 2.2 Advocate the adoption and financing of the nutrition action plan.
- 2.3 Coordinate and monitor nutrition and nutrition-related activities of member agencies and other agencies.
- 2.4 Mobilize resources to ensure the nutrition action plan is implemented.
- 2.5 Monitor performance, assess progress of plan implementation and recommend appropriate actions.
- 2.6 Hold regular quarterly meetings to assess plan implementation.





Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

BAGONG PILIPINAS

SECTION 3. FUNCTIONS OF THE CONCEPCION MUNICIPAL NUTRITION COMMITTEE AS THE LOCAL NUTRITION CLUSTER:

- 3.1. The cluster shall be considered a sub-structure of the local disaster coordinating council.
- 3.2. In case the Concepcion Municipal Nutrition Committee is not functioning, efforts should be done to reactivate the committee to include the local health office, nutrition office, social welfare and development office, public elementary school system, academic institutions, other government organizations (GOs), and non-government organizations (NGOs).
- 3.3. The Concepcion Municipal Nutrition Committee is also tasked to coordinate with other local clusters as water, sanitation, and hygiene (WASH), psychosocial, social protection, food, and non-food clusters.

SECTION 4. DUTIES OF THE CHAIRMAN OF THE CONCEPCION MUNICIPAL NUTRITION COMMITTEE

- 4.1. Presides over all meetings and deliberations of the committee.
- 4.2. Appoints/designates Nutrition Action Officer (NAO) and District Nutrition Program Coordinator (DNPC).
- 4.3. Leads in the formulation, implementation, supervision, and evaluation of the nutrition program/s.
- 4.4. Secures and provides funds for the nutrition program/s.
- 4.5. Appoints/designates Barangay Nutrition Scholar/s.

SECTION 5. DUTIES OF THE MUNICIPAL NUTRITION ACTION OFFICER (MNAO):

- 5.1. Schedules quarterly meetings of the Concepcion Municipal Nutrition Committee (CMNC) with corresponding communications/letters/agenda.
- 5.2. Presides over all meetings and deliberations of the committee and approves the minutes of the meeting in the absence of the Chairperson and Vice-Chairperson.
- 5.3. Provides overall management of the local nutrition program and supervises the day-to-day operations of the local nutrition office.
- 5.4. Ensures orientation/updating of the CMNC members on the PPAN and nutrition-related laws, policies, and programs, and facilitates passage and monitoring of policies on nutrition.
- 5.5. Initiates the organization of the nutrition planning team and ensures the conduct of multi-sectoral preparation of the Municipal Nutrition Action Plan (MNAP), ensures integration of MNAP in the Comprehensive Development Plan (CDP) and Annual Investment Plan (AIP).
- 5.6. Coordinates the planning and implementation of local initiatives to address malnutrition based on the analysis of the local nutrition situation.
- 5.7. Coordinates with other agencies/departments in the planning of nutrition related PPAs and link to existing PPAs to desired nutrition outcomes by making programs nutrition sensitive.
- 5.8. Ensures the periodic assessment of the MNAP implementation through paper evaluation and field visits and prepares quarterly and annual reports and presents the report to the CMNC and facilitates its submission to the Department of the Interior and Local Government (DILG) and facilitates the recognition and awarding mechanism for deserving barangays.
- 5.9. Provides technical assistance to barangays as requested and based on results of monitoring activities.





Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



BAGONG PILIPINAS

OFFICE OF THE MUNICIPAL MAYOR

- 5.10 Mobilizes nutrition cluster during disasters and emergencies
- 5.11 Reviews and approves the consolidated Operation Timbang (OPT) Plus results of the LGU, presents the same to the CMNC, facilitates its submission to higher level, and provides copy to the Rural Health Unit/s (RHUs)
- 5.12 Conducts nutrition promotion/advocacy activities and
- 5.13 Conducts resource generation activities for nutrition

SECTION 6. DUTIES OF THE MUNICIPAL NUTRITION PROGRAM COORDINATOR (MNPC)

Assist the PNAO in the following:

- 6.1 Conduct and documentation of CMNC meetings;
- 6.2 Multi-sectoral preparation of the MNAP, assistance to municipalities in their preparation of Municipal Nutrition Action Plan (MNAP).
- 6.3 Provision of technical assistance/capacity building for municipal nutrition office staff including MNAO, BNS, and other nutrition workers.
- 6.4 Preparation of periodic accomplishment reports and documentation of nutrition PPAs.
- 6.5 Enhancement/strengthening of existing nutrition PPAs of CMNC members to become more nutrition sensitive.
- 6.6 Planning and implementation of local initiatives/innovations to address malnutrition.
- 6.7 Consolidation of OPT results and other reports from municipalities.
- 6.8 Monitoring of nutrition situation through the OPT Plus results and dissemination/utilization of data for policy, planning, and program formulation.
- 6.9 Information management during emergencies and disasters.
- 6.10 Nutrition promotion/advocacy activities and
- 6.11 Resource generation activities.

SECTION 7. CONTRIBUTIONS OF THE DIFFERENT NATIONAL AGENCIES, DEPARTMENTS, AND SECTORS TO NUTRITION:

- 7.1. Health
 1. Delivers and promotes nutrition-related health programs and interventions to promote desirable nutrition practices and healthy lifestyles, rehabilitates malnourished;
 2. Prevents, controls, and eliminates micronutrient deficiencies;
 3. Cares for pregnant women and newborn.
- 7.2. Agriculture
 1. Ensures household food security by integrating nutrition considerations in its policies, plans and programs aimed at increasing productivity and real incomes of farmers and fisher-folk with nutritionally-at-risk municipalities as priority in targeting interventions for agriculture.
 2. Provides technical assistance to the LGUs in implementing the home and community food production program and working closely with extension workers and volunteers of existing provincial, municipal, and barangay nurseries, and fishponds.
- 7.3. Social Welfare and Development





Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

BAGONG PILIPINAS

1. Integrates nutrition objectives in its policies, plans and programs that address the total welfare and development of the individual, family, and community.
 2. Allocates funds for supplemental feeding for pre-school children.
 3. Integrates nutrition education and information in the design of non-formal training program for parents with preschoolers and underweight children and for groups of disadvantaged women, out-of-school youth, persons with disabilities and older persons.
- 7.4. Department of Education
1. Conducts nutritional assessment of elementary school children at the start of every school year and monitor changes in their nutritional status.
 2. Undertakes school feeding activities to rehabilitates severely and moderately underweight school children and promote the utilization of indigenous food commodities.
 3. Supervises the management of school canteens and cafeterias to ensure promotion of nutritious foods, proper eating, and health practices.
- 7.5. Department of the Interior and Local Government
1. Issues directives through Memorandum Circulars to Local Government Units (LGUs) encouraging LGUs to incorporate nutrition programs in their local development plans and annual investment plans.
 2. Organizes local nutrition committees.
- 7.6. Department of Labor and Employment
1. Generates employment, increases labor productivity, and encourages inclusion of nutrition-related programs and non-wage benefits in collective bargaining agreement (CBA) negotiations.
- 7.7. Department of Science and Technology
1. Develops, generates, promotes, and transfers food and nutrition technologies and information.
- 7.8. Department of Budget and Management
1. Ensures effective and efficient management of funds for PPAN
 2. Ensures timely release of funds for LGU programs including nutrition.
- 7.9. Department of Trade and Industry
1. Ensures consumers' protection and development of small and medium enterprises (SMEs) to benefit the poor and nutritionally-at-risk areas.
- 7.10. National Economic and Development Authority
1. Integrates nutrition concerns and the PPAN into the PDP, Philippine Investment Plan (PIP) and regional development plans.
 2. Facilitates the review and discussion of nutrition concerns in the NEDA-Board Social Development Committee
- 7.11. Local Planning and Development Office
1. Integrates nutrition in the overall development plan.





Republic of the Philippines
MUNICIPALITY OF CONCEPCION
Province of Tarlac



OFFICE OF THE MUNICIPAL MAYOR

BAGONG PILIPINAS

2. Conducts studies, research, and training to improve program implementation.
3. Coordinates with the MNAO for the implementation of MNAP.
4. Monitors and evaluates MNAP as part of the development plan.
5. Promotes people participation.

7.12. Population Commission

1. Implements population development services and facilities
2. Promotes responsible parenthood and integrates nutrition in training program.

7.13. Department of Environment and Natural Resources

1. Provides extension services to beneficiaries of community-based forestry projects
2. Implements measures to prevent and control land, air, and water pollution.
3. Recommends measures relative to the protection, conservation, maximum utilization, application of appropriate technology, and other matters related to environment and natural resources considering impact on families at risk to malnutrition.


7.14. Private Sector and NGOs

1. Assists in promoting good nutrition.
2. Undertakes nutrition projects, research, and evaluative studies.
3. Tests new approaches and strategies for nutrition interventions.
4. Promotes inter-linkages in nutrition.
5. Participates in local nutrition programs.

SECTION 8. REPEALING CLAUSE. This Executive Order shall remain in full force and effect until otherwise superseded, amended, or modified by ordinance or otherwise.

SECTION 9. EFFECTIVITY. This Executive Order shall take effect immediately.

Issued this 21st day of November 2025, Concepcion, Tarlac


NOEL L. VILLANUEVA
Municipal Mayor

