



EXECUTIVE ORDER NO. 62
Series of 2025

**CREATION OF THE PROJECT MANAGEMENT TEAM (PMT)
FOR THE MONITORING AND IMPLEMENTATION OF THE
COMPREHENSIVE LOCAL JUVENILE INTERVENTION
PROGRAM (CLJIP) OF THE MUNICIPALITY OF
CONCEPCION, PROVINCE OF TARLAC**

WHEREAS, the State recognizes the vital role of Local Government Units (LGUs) in promoting and protecting the rights and welfare of children;

WHEREAS, Republic Act No. 9344, otherwise known as the “Juvenile Justice and Welfare Act of 2006,” as amended, mandates LGUs to formulate and implement a Comprehensive Local Juvenile Intervention Program (CLJIP);

WHEREAS, there is a need to institutionalize a Project Management Team (PMT) to oversee CLJIP implementation and ensure compliance with Child-Friendly Local Governance Audit (CFLGA) indicators under Survival, Development, Protection, and Participation;

NOW, THEREFORE, I, NOEL L. VILLANUEVA Municipal Mayor of Concepcion, Tarlac by virtue of the powers vested in me by law, do hereby order:

SECTION 1. CREATION OF THE CLJIP PROJECT MANAGEMENT TEAM (PMT)

A CLJIP Project Management Team (PMT) is hereby created to oversee, monitor, document, and evaluate the implementation of the Comprehensive Local Juvenile Intervention Program (CLJIP) and ensure alignment with Child-Friendly Local Governance Audit (CFLGA) assessment parameters.

SECTION 2. COMPOSITION

CHAIRPERSON: **HON. NOEL L. VILLANUEVA**
Municipal Mayor

VICE CHAIRPERSON: **JESSA MAE S. CENTENO**
Municipal Social Welfare and Development Officer

MEMBERS: **HON. MARY KRISSEIN M. GOMEZ**
Sangguniang Bayan Chairperson – Committee on
Women and Children

HON. RAMON G. MANUCDUC, JR.
Vice President, Liga ng mga Barangay

HON. CYGEL S. LUSUNG
President, SK Federation





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MA. SOCORRO S. PADLAN
Municipal Planning and Development Coordinator

GERALDINE S. CUNANAN
Municipal Budget Officer

DR. BENJAMIN Q. BENGCO III
Municipal Health Officer

BENIGNO B. RAMOS
DepEd-Concepcion North District Supervisor

ROSALINDA C. BARTOLOME
DepEd-Concepcion South District Supervisor

DR. ELSA F. AGUILAR
DepEd-Concepcion East District Supervisor

DR. NICOLASA S. CAMAYA
DepEd-Concepcion West District Supervisor

PLTCOL. PHILIP F. ANTANG
Chief of Police, MPS

LOIDA A. CABILANGAN
Representative from Community Volunteers
Brgy. Health Worker Concepcion, Tarlac Assn. Inc./CSO

AARON JAMES T. MARIN
Municipal Child Representative

SECRETARIAT:

JOANA MARIE D. TOLENTINO
LCPC Focal

SECTION 3. FUNCTIONS AND RESPONSIBILITIES

The PMT shall:

1. Ensure full implementation of the approved CLJIP consistent with national policies.
2. Develop an Annual Work and Financial Plan (AWFP) for CLJIP.
3. Establish a Monitoring and Evaluation (M&E) System with measurable indicators aligned with CFLGA protection indicators.
4. Maintain updated records and documentation required for CFLGA validation, including:
 - Approved CLJIP
 - Annual Accomplishment Reports
 - Fund Utilization Reports
 - Case Management Data for CAR and CICL
 - Minutes of Meetings and Attendance Sheets
5. Conduct quarterly review meetings and submit consolidated reports to the Local Council for the Protection of Children (LCPC).

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6. Recommend policy, program, and budgetary improvements to strengthen child protection services.
7. Ensure integration of CLJIP targets into the Annual Investment Plan (AIP) and Executive-Legislative Agenda (ELA).

SECTION 4. MONITORING AND REPORTING MECHANISM

The PMT shall:

1. Submit semi-annual accomplishment reports to the Office of the Mayor;
2. Prepare documentation folders for CFLGA assessment and on-site validation;
3. Coordinate with the Municipal Local Government Operations Officer (MLGOO) for compliance review;
4. Ensure that CLJIP indicators are reflected in the functionality assessment of the LCPC.

SECTION 5. SEPARABILITY CLAUSE

If any provision of this Executive Order is declared invalid or unconstitutional, the other provisions not affected thereby shall remain valid and subsisting.


SECTION 6. REPEALING CLAUSE

All orders, issuances or memorandum, or parts thereof, which are inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

SECTION 7. EFFECTIVITY

This Executive Order shall take effect immediately.

Done this 15th day of December 2025 at Concepcion, Tarlac, Philippines.


NOEL L. VILLANUEVA
Municipal Mayor

